

# LASSEN TRANSIT SERVICE AGENCY



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To: **THE LASSEN TRANSIT SERVICE AGENCY**

Jack Hanson, Chairman (Co. Supervisor)  
Brian Dahle, (Co. Supervisor)  
Jim Chapman (Co. Supervisor)

Joe Franco, Vice Chair (City Council)  
Doug Sayers, (City Council)  
Kurt Bonham, (City Council)

From:   
Larry D. Millar, Executive Director

Subject: **REGULAR MEETING OF THE  
LASSEN TRANSIT SERVICE AGENCY**

The regular meeting of the **LASSEN TRANSIT SERVICE AGENCY** has been scheduled for **Monday, May 10<sup>th</sup>, 2010, at 1:00 P. M.** at the **Lassen County Board of Supervisors Chambers**, 707 Nevada Street, Susanville, CA. The agenda is as follows:

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- |            |   |                               |
|------------|---|-------------------------------|
| <u>No.</u> | <b>(1) CONVENE</b>  |                               |
|            | 1.1 <u>Agenda Approval:</u> Additions and deletions.  | <b><u>Motion Required</u></b> |
| 1-3        | 1.2 <u>Minutes Approval:</u> March 8, 2010 meeting  | <b><u>Motion Required</u></b> |
|            | <b>(2) CORRESPONDENCE / PUBLIC COMMENT</b>  |                               |
|            | 2.1 <u>Correspondence:</u> None.  |                               |
|            | 2.2 <u>Public Comment:</u> Matters brought forth by the Public  |                               |
|            | <b>(3) NEW BUSINESS</b>   |                               |
| Attached   | 3.1 <b><u>Lassen Community College Transportation Agreement:</u></b> 1) Approve MOU with Lassen Community College District in the amount of \$20,000 to provide annual college student/staff transportation services, and authorize Chairman to sign MOU or provide direction to staff.   | <b><u>Motion Required</u></b> |
| (5-6)      | 3.2 <b><u>Lassen Rural Bus Operations Agreement 2 year Extension:</u></b> 1) Approve MV Transportation, Inc. 2 year Extension Agreement to provide for the operation of the LRB Public Transit System service, or approve 1 year Extension and negotiate the final extension year at a later date, and authorize Executive Director to sign Agreement and all documents necessary to provide the service upon approval of County Counsel or provide direction to staff. | <b><u>Motion Required</u></b> |

- (7) 3.3 **Regular Bus Service to the VA Medical Clinic:** 1) Receive report on bus route options to provide service to the new VA Medical Clinic. 2) Provide direction to staff

**Motion Required**

- (8) 3.4 **Amendment to Subsidized Vehicle for Hire Agreement:** 1) Receive report on financial status of Agreement. 2) Authorize amendment to increase the Agreement amount an additional “not-to-exceed” \$10,000 and authorize Executive Director to sign upon approval of document from County Council or 3) discontinue the subsidized taxi coupon program until July 1, 2010,

**Motion Required**

- (9 – 10) 3.5 **Lassen Rural Bus ARRA FTA 5311(f) IVR Project:** 1) Receive report on the receipt of three proposals for the Automated Customer Service and Operational Trip Reporting system project. 2) Authorize Executive Director to sign all documents necessary to complete the project. 3) Authorize Executive Director to approve change orders not to exceed the total ARRA funding amount of \$200,000, or provide direction to staff.

**Motion Required**

- (11 – 16) 3.6 **LTSA Fiscal Year 2010/11 Operating Budget:** 1) Receive LTSA Fiscal Year 2010/11 Operating Budget. 2) Adopt Budget or provide direction to staff.

**Motion Required**

**(4) OTHER BUSINESS**

**4.1 Reports by Executive Director and Staff:**

- Report on progress to date regarding the Walmart Bus Stop.
- Status of ARRA FTA 5311 New Buses
- New Gillig Bus status

**4.2 Report by Lassen Rural Bus Manager/Staff:**

- Report on LRB activity.
- Report on maintenance activity of the LRB transit fleet
- Report on condition of fleet vehicle air conditioning systems

**4.3 Matters brought forth by the Agency:**

**4.4 Set date for the next Regular Commission meeting for July 12<sup>th</sup>, 2010**

**4.5 Adjourn.**

cc: Board of Supervisors (Lloyd Keefer, Bob Pyle); City Council members (Vern Templeton, Lino Callegari); Caltrans District 2 (John Bulinski, Tim Huckabay, Michelle Millette, David Luscher, Eric Orr); Caltrans Susanville Office (Terry Chandler); CHP (Clancy Mitchell); Lassen County (John Ketelsen, Larry D. Millar, Cynthia Raschein, Dan Douglas, Karen Del Carlo, Nancy Summers, Melody Brawley, Karen Fouch, Julie Bustamante, Susan Osgood, Craig Settlemire, Maurice Anderson); City of Susanville (Rob Hill, Debra Magginiti, Jeff Atkinson, Craig Platt, Dan Newton); Lassen Rural Bus (Dell Donoho, Denis Jackson); Susanville Indian Rancheria (Doyle Lowry); Lassen Land and Trails Trust; BLM (Stan Bales); Lassen County Times; KSUE/JDX; Lassen Senior Services (Arlene Friend); Susanville Express Taxi (Jeff Montgomery).