

Lassen Transit Service Agency



LARRY MILLAR, Executive Director
Cynthia Raschein, Transportation Project Manager
Dan Douglas, Transportation Planner

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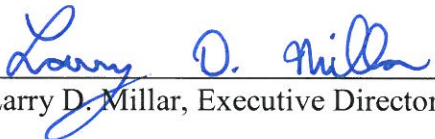
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Distribution Date: March 3, 2010

To: **THE LASSEN TRANSIT SERVICE AGENCY**

Jack Hanson, Chairman (Co. Supervisor)
Brian Dahle, (Co. Supervisor)
Jim Chapman (Co. Supervisor)

Joe Franco, Vice Chair (City Council)
Doug Sayers, (City Council)
Kurt Bonham, (City Council)


From: Larry D. Millar, Executive Director

Subject: **REGULAR MEETING OF THE
LASSEN TRANSIT SERVICE AGENCY**

The regular meeting of the **LASSEN TRANSIT SERVICE AGENCY** has been scheduled for **Monday, March 8th, 2010, at 1:00 P. M.** at the **Lassen County Board of Supervisors Chambers**, 707 Nevada Street, Susanville, CA. The agenda is as follows:

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| <u>No.</u> | (1) CONVENE | |
| | 1.1 <u>Agenda Approval:</u> Additions and deletions. | <u>Motion Required</u> |
| 1-2 | 1.2 <u>Minutes Approval:</u> November 11, 2009 | <u>Motion Required</u> |
| 3-4 | 1.3 <u>Minutes Approval:</u> January 11, 2010 | <u>Motion Required</u> |
| | (2) CORRESPONDENCE / PUBLIC COMMENT | |
| | 2.1 <u>Correspondence:</u> None. | |
| | 2.2 <u>Public Comment:</u> Matters brought forth by the Public | |
| | (3) NEW BUSINESS | |
| 4 | 3.1 <u>Lassen Rural Bus Facility Security Fencing Project:</u> (1) Authorize Executive Director to award contract to lowest bidder meeting specifications. (2) Authorize Executive Director to sign Agreement and all documents necessary to complete project. (3) Authorize Executive Director to approve change orders up to a total contract amount of "not to exceed" \$50,000. | <u>Motion Required</u> |

- 5 3.2 **Lassen Rural Bus ARRA FTA 5311(f) IVR Project:** (1) Authorize Executive Director to award contract to lowest bidder meeting specifications. (2) Authorize Executive Director to sign Agreement and all documents necessary to complete project. (3) Authorize Executive Director to approve change orders up to a total contract amount of “not to exceed” \$200,000 grant amount.

Motion Required

(4) OTHER BUSINESS

4.1 **Reports by Executive Director and Staff:**

- Report on progress to date regarding the Walmart Bus Stop.
- LRB Bus Wash Facility Insulation Project
- ARRA FTA 5311 New Buses
- New Gillig Bus status

4.2 **Report by Lassen Rural Bus Manager/Staff:**

- Report on LRB activity.
- Report on maintenance activity of the LRB transit fleet
- Report on condition of fleet vehicle heating systems

4.3 **Matters brought forth by the Agency:**

4.4 **Set date for the next Regular Commission meeting for May 10th, 2010**

4.5 **Adjourn.**

cc: Board of Supervisors (Lloyd Keefer, Bob Pyle); City Council members (Vern Templeton, Lino Callegari); Caltrans District 2 (John Bulinski, Tim Huckabay, Michelle Millette, David Luscher, Eric Orr); Caltrans Susanville Office (Terry Chandler); CHP (Clancy Mitchell); Lassen County (John Ketelsen, Larry D. Millar, Cynthia Raschein, Dan Douglas, Karen Del Carlo, Nancy Summers, Melody Brawley, Karen Fouch, Julie Bustamante, Susan Osgood, Craig Settlemire, Maurice Anderson); City of Susanville (Rob Hill, Debra Magginetti, Jeff Atkinson, Craig Platt, Dan Newton); Lassen Rural Bus (Dell Donoho, Denis Jackson); Susanville Indian Rancheria (Doyle Lowry); Lassen Land and Trails Trust; BLM (Stan Bales); Lassen County Times; KSUE/JDX; Lassen Senior Services (Arlene Friend); Susanville Express Taxi (Jeff Montgomery).