

## REGULAR MEETING OF THE LASSEN TRANSIT SERVICE AGENCY

July 12, 2010

### (1) CONVENE:

LTSA's Regular Meeting convened at 1:07 PM by Chairman Hanson in the Board of Supervisors Room at 707 Nevada Street, Susanville, CA 96130. Commissioner Keefer enters at 1:27 PM and provides a quorum.

Commissioners Present: Hanson, Chapman, McDonald, and Keefer (alternate)

Commissioners Absent: Sayers, Dahle, DeBoer

- 1.1 Agenda Approval: Additions and deletions. Agenda is unanimously approved on a first by Keefer, second by Chapman. Hanson introduces new Commissioner Cheryl McDonald.
- 1.2 Minutes Approval: Minutes from March 8, 2010 and May 10, 2010 will be postponed until the next meeting for approval, due to lack of quorum.

### (2) CORRESPONDENCE/PUBLIC COMMENT

- 2.1 Correspondence: None
- 2.2 Public Comment: Alice Dresel, concerned citizen, speaks on the color combinations used on stop signs, informational signs, warning signs, regulatory signs etc., stating that some are very hard to see because of their coloration. Some color combinations do not show up well, states Dresel. She would like Caltrans Engineers to look into this. Eric Orr, Caltrans, states that these colors are used nationwide and follow the ASSTO Standards.

Chapman requests that someone from Caltrans be present at the next meeting to speak on this issue.

### (3) NEW BUSINESS:

- 3.1 Audit Report: On a first by Keefer, second by McDonald, the Audit Report for 2008/2009 is unanimously approved. Chapman has concerns that the audit is over a year old and states that it should have been received in January. Hanson has the same issue regarding the audit being old and that the population is not correct. Chapman states that there needs to be a better working relationship with Agency staff and the County Auditor's staff. Cynthia states that the Commission opted to receive the financial summaries under Observation number 3 of the audit, in answer to Commissioner Hanson inquiry.
- 3.2 Charter Rates: Dan states that an annual review of charter rates is a requirement of the Transportation Development Act. Staff recommends keeping charter rates at the current level. Dan states that MV cannot provide charters if private charters apply. The exception Dan states is if an organization is classified as a Qualified Human Service Organization (QHSO) such as Special Olympics to be disabled, senior or low income. Stan Bales, BLM, requests that we get an exemption going to include charter service to the Bizz Johnson Trail.

On a first by Keefer, second by McDonald and unanimously passed to adopt Resolution 10-002 setting 2010/11 Lassen Rural Bus Charter Rates.

### (4) OTHER BUSINESS

#### 4.1 Reports by Executive Director and Staff:

- Report on progress to date regarding the Wal-Mart Bus Stop. Dan states that an engineers cost estimate is being put together to determine the share cost with Wal-Mart. The site distance (330 feet) from the exit

driveway of Wal-Mart, west of Riverside Drive, is being looked at for the new stop, as requested by the City.

- ARRA FTA 5311 New Buses. Dan states that these buses are here and are waiting radios before going into service.

- New Gillig Bus status – Dan states that we also received the new Gillig Bus and are presently waiting radios and CHP inspection before being put into service on the South County route. The bus is present outside for the Commissioners to inspect

4.2 **Report by Lassen rural Bus General Manager/Staff:**

- Report on LRB activity – Dell introduces Dennis Jackson, Regional Vice-President of MV Transportation, and himself to new Commissioner, Cheryl McDonald. Dell states that as of today they have traveled 114,740 miles, 194 accident free days, since the last reportable accident and 707 injury free days. Dell reports on the Special Olympics Charter and Wendel Power Plant Charter and the dinner afterwards. Chapman appreciates the effort from MV for doing the charters.

- Report on maintenance activity of the LBR transit fleet – Dell states that he is training all drivers on driving the new Gillig Bus. He reports that Buses 17 and 18 along with the new Gillig Bus will be in the Lassen County Fair parade.

- Report on condition of fleet vehicle air conditioning systems – Dell reports that Bus number 1 had some work down and was repainted. Dell states that the AC on all buses is operating

1:27 PM Commissioner Keefer enters meeting.

4.3 **Matters brought forth by the Agency: None**

4.4 **Set date for the next Regular Agency meeting for September 13th, 2010.**

4.5 **Adjourn:** 1:55 PM to inspect new Gillig bus.