

REGULAR MEETING OF THE LASSEN TRANSIT SERVICE AGENCY

September 13, 2010

(1) CONVENE:

LTSA's Regular Meeting convened at 1:02 PM by Commissioner Dahle in the Board of Supervisors Room at 707 Nevada Street, Susanville, CA 96130.

Commissioners Present: Dahle, McDonald, DeBoer, Sayers and Hanson

Commissioners Absent: Chapman,

Others Present: Times, Craig Platt, City, Dell Donoho, MV, Dennis Jackson, MV

- 1.1 Agenda Approval: Additions and deletions. Agenda is unanimously approved on a first by Sayers, second by DeBoer.
- 1.2 Election of Officers: On a first by DeBoer, second by Sayers and on a 3-1 vote, Mc Donald voting No, it is approved to appoint McDonald as Vice Chairman of the LTSA.
- 1.3 Minutes Approval: Minutes of the March 8, 2010 meeting were unanimously approved on a first by Dahle, second by DeBoer.
- 1.4 Minutes Approval: Minutes of the May 10, 2010 meeting were unanimously approved on a first by Dahle, second by McDonald.
- 1.5 Minutes Approval: Minutes of the July 12, 2010 meeting were postponed until the next meeting for lack of a quorum.

(2) CORRESPONDENCE/PUBLIC COMMENT

- 2.1 Correspondence: None
- 2.2 Public Comment: None

(3) NEW BUSINESS: Hanson enters at 1:15 PM

- 3.1 2007-2009 Triennial Audit Report: On a first by Sayers, second by McDonald and unanimously passed to receive Triennial Performance Report for the three year period 2007 through 2009.
- 3.2 LTSA Amended Annual Operating Budget for FY 2010/11: On a first by Sayers, second by McDonald and unanimously passed to adopt amended Fiscal Year 2010/11 Estimated Operating Budget.

(4) OTHER BUSINESS

4.1 Reports by Executive Director and Staff:

- Report on progress to date regarding the Wal-Mart Bus Stop. Larry states that benches have been purchased for existing bus stop location. Bids are out for engineering for new stop and we are working with the City on site distance for the new location.
- Report on the establishment of the LRB service expansion to Chester. Larry states we received a proposal from Plumas County to expand service to Chester (3) times a day. This service is due to start

September 27, 2010. Dell states he drove the route checking times and thinks we need to add an extra 30 minutes to the current time, which will be needed in winter.

4.2 **Report by Lassen rural Bus General Manager/Staff:**

- Report on LRB activity – Dell states there was a minor accident on September 25th. Diver was pulled and re-trained.
- Report on maintenance activity of the LBR transit fleet – Dell states Buses 10, 11, 12 have been removed from service with bus 10 kept for a backup. The new buses are in service now, states Dell.
- Report on condition of fleet vehicle air conditioning systems. All systems are up and running, states Dell

4.3 **Matters brought forth by the Agency: None**

4.4 **Set date for the next Regular Agency meeting for November 8, 2010.**

4.5 **Adjourn:** 1:20 PM