

REGULAR MEETING OF THE LASSEN TRANSIT SERVICE AGENCY

March 8, 2010

(1) CONVENE:

LTSA's Regular Meeting convened at 1:00 PM by Chairman Hanson in the Board of Supervisors Room at 707 Nevada Street, Susanville, CA 96130.

Commissioners Present: Chapman, Hanson, Franco, Sayers, Bonham, and Pyle (alternate)

Commissioners Absent: Dahle

- 1.1 Agenda Approval: Additions and deletions. Agenda was unanimously approved on a first by Bonham, second by Pyle
- 1.2 Minutes Approval: Minutes from November 9th were unanimously approved on a first by Chapman, second by Bonham with Sayers, Franco, and Pyle abstaining.
- 1.3 Minutes Approval: Minutes from January 11, 2010 were unanimously approved on a first by Franco, second by Chapman with Bonham, and Sayers abstaining.

(2) CORRESPONDENCE

- 2.1 Correspondence: None
- 2.2 Public Comment: Eileen Spenser, Westwood resident, takes issue with the new Veteran's Medical facility on Johnsonville Road, not having a bus stop. Chapman states the City provided for a bus turn around on Bella Lane and the intent has always been to provide a stop. Mrs. Spenser states that she doesn't see any stop at this time and the building is scheduled to open in April.

Sayers states that plans were changed and modified so the project stayed in Susanville and that the City will accommodate the veterans and has always planned on doing so.

Hanson requests that this item be put on the next agenda for future discussion.

John Spenser, Westwood resident, appreciates the new Veterans Medical Facility, but takes issue with County staff for the lack of service routes being planned to the facility. He would like to see route changes in order to service the new building and gives his views on a proposed new route as a retired driver for MV Transportation. Mr. Spenser also stated that the overview of the bus operation is poor and feels there is not enough involvement from County staff. He feels there are 6 buses that should not be in operation at this time and the fleet is in poor condition.

(3) NEW BUSINESS:

- 3.1 Lassen Rural Bus Facility Security Fencing Project: Dan explains that LCTC adopted Resolution 08-09 at the May 12, 2008 regular meeting approving the submittal of a California Transit Security Grant Application to the Governor's office of Homeland Security for the project of the installation of a security fencing of the Lassen Rural Bus facility. Chapman wants the funding to reflect that \$30,000 is from Prop. 1B funds and 20,000 will be out of quarter cent sales tax for this project. Bonham would like the contract to state that the total contract amount will be \$50,000, including change orders.

Chapman asks what kind of fence will be installed and what kind of risk assessment was taken to warrant the fence.

Commissioners want to see an engineer's estimate on any future contracts. Chapman wants to be part of the process and see the Notice to Contractors and have more time to look over the details.

On a first by Pyle, second by Franco, and unanimously passed to 1. Authorize Executive Director to award contract to lowest bidder meeting specification. 2. Authorize Executive Director to sign Agreement and all documents necessary to complete project. 3. Authorize Executive Director to approve change orders up to a total contract amount of \$50,000 and provide information on RFP's to Commissioners ahead of time.

Eileen Spenser asks if anyone has seen the fence and Mr. Spenser has a concern about snow and the rolling gate.

- 3.2 Lassen Rural Bus ARRA FTA 5311(f) IVR Project: Dan states that the LTSA Board adopted Resolution 09-12 at the May 11th, 2009 meeting authorizing the submittal of the ARRA Economic Stimulus grant application for the project. A public hearing was conducted on May 11, 2009 to gather public input. One of the projects was the purchase of a public "Interactive Voice Recognition" or IVR project.

Franco requests the amount clarified on grant as previously mentioned. Hanson is concerned that IVR's won't be people friendly.

John Spenser asks if the 2-way radio system will be upgraded. Dan states that he didn't know there was any problem with it.

On a first by Pyle, second by Sayers 1. Authorize Executive Director to award contract to lowest bidder meeting specifications. 2. Authorize Executive Director to sign Agreement and all documents necessary to complete project. 3. Authorize Executive Director to approve a total of \$200,000.00 including change orders.

Chapman asks for a special meeting to discuss this grant and see what they are voting on. Pyle withdraws motion.

(4) OTHER BUSINESS

4.1 Reports by Executive Director and Staff:

- Report on progress to date regarding the Walmart Bus Stop – Dan spoken with Walmart headquarters in a Arkansas and has not heard anything on authorizing bus service back into the parking lot. They are interested in seeing what we have in mind on bus pull out amenities, states Dan. Eileen Spenser shows pictures that she has taken of a few of the bus stops and states that there are safety issues with them.
- LRB Bus Wash Facility Insulation Project – Dan states this project has been completed and it appears that heating costs are down.
- ARRA FTA 5311 New Buses – Dan states that these buses will be delivered any day. These buses were purchased with Economic Stimulus monies.
- New Gillig Bus status – Dan states that this bus is scheduled for production in May and will replace number 10 bus.

4.2 Report by Lassen rural Bus General Manager/Staff:

- Report on LRB activity – Jim Uruburu, Maintenance Supervisor, LRB, reports that on December 28, 2009, were when the last reportable accident occurred. Jim states that the radios work off of the towers now but within the next five years will probably go digital.

4.3 Matters brought forth by the Agency: None

4.4 Set date for the next Regular Agency meeting for May 10th, 2010.

4.5 Adjourn: 2:20 PM