



Lassen Transit Service Agency

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Distribution Date: November 3, 2010

To: **THE LASSEN TRANSIT SERVICE AGENCY**

Jack Hanson, Chairman (Co. Supervisor)
Brian Dahle, (Co. Supervisor)
Jim Chapman (Co. Supervisor)

Vice Chair, Cheryl McDonald, (City Council)
Rod DeBoer, (City Council)
Doug Sayers, (City Council)

From: 
Larry D. Millar, Executive Director

Subject: **REGULAR MEETING OF THE LASSEN TRANSIT SERVICE AGENCY**

The regular meeting of the **LASSEN TRANSIT SERVICE AGENCY** has been scheduled for **Monday, November 8th, 2010, at 1:00 P. M.** at the **Lassen County Board of Supervisors Chambers**, 707 Nevada Street, Susanville, CA. The agenda is as follows:

Page
No.

(1) CONVENE

1.1 Agenda Approval: Additions and deletions. **Motion Required**

1-2 1.2 Minutes Approval: July 12, 2010 meeting (*In attendance: Hanson, Chapman, Keefer (alternate), McDonald, Absent: Sayers, and DeBoer*) **Motion Required**

3-4 1.3 Minutes Approval: September 13, 2010 meeting (*In attendance: Hanson, Dahle, McDonald, DeBoer, and Sayers Absent: Chapman*) **Motion Required**

(2) CORRESPONDENCE / PUBLIC COMMENT

2.1 Correspondence: None.

2.2 Public Comment: Matters brought forth by the Public

(3) NEW BUSINESS

3.1 **“Stuff the Bus” Holiday Food Drive Campaign:** 1) Receive presentation from LRB operator on the “Stuff the Bus” holiday food drive concept. 2) Adopt project. 3) Provide directions to operator/staff. **Motion Required**

5-6 Attached 3.2 **Engineering Services Contractor Selection:** 1) Receive proposals for engineering services. 2) Approve award to Dokken Engineering in the amount not-to-exceed \$59,710 and authorize Executive Director to sign Agreement upon approval of County Counsel. **Motion Required**

Motion Required

(4) OTHER BUSINESS

4.1 Reports by Executive Director and Staff:

- Report on progress to date regarding the Walmart Bus Stop.
- Report on installation of “Touch-Free” hand sanitizers on LRB bus fleet.

4.2 Report by Lassen Rural Bus Manager/Staff:

- Report on LRB activity.
- Report on maintenance activity of the LRB transit fleet.
- Report on condition of fleet vehicle heating systems.

4.3 Matters brought forth by the Agency:

4.4 Set date for the next Regular Commission meeting for January 10th, 2011

4.5 Adjourn.

cc: Board of Supervisors (Lloyd Keefer, Bob Pyle); City Council members (Joe Franco, Lino Callegari); Caltrans District 2 (John Bulinski, Tim Huckabay, Michelle Millette, Marcelino Gonzalez, David Luscher, Eric Orr); Caltrans Susanville Office (Terry Chandler); CHP (Clancy Mitchell); Lassen County (Richard Egan, Larry D. Millar, Cynthia Raschein, Dan Douglas, Karen Del Carlo, Nancy Summers, Melody Brawley, Karen Fouch, Julie Bustamante, Susan Osgood, Richard Crabtree, Traci Witry, Maurice Anderson); City of Susanville (Peter Taglia, Debra Maggini, Jeff Atkinson, Craig Platt, Dan Newton); Lassen Rural Bus (Dell Donoho, Denis Jackson); Susanville Indian Rancheria (Jim Mackay); Lassen Land and Trails Trust; BLM (Stan Bales); Lassen County Times; KSUE/JDX; Lassen Senior Services (Arlene Friend); Susanville Express Taxi (Jeff Montgomery).