

# Lassen Transit Service Agency



**LARRY MILLER**, Executive Director  
**CYNTHIA RASCHEIN**, Transportation Project Manager  
**DAN DOUGLAS**, Transportation Planner

J-2/2010/416

Distribution Date: September 8, 2010

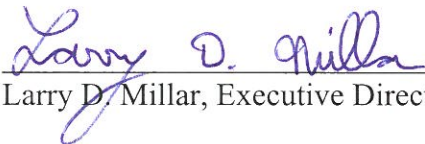
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To: **THE LASSEN TRANSIT SERVICE AGENCY**

Jack Hanson, Chairman (Co. Supervisor)  
Brian Dahle, (Co. Supervisor)  
Jim Chapman (Co. Supervisor)

Vice Chair, *Vacant* (City Council)  
Rod DeBoer, (City Council)  
Cheryl McDonald, (City Council)  
Doug Sayers, (City Council)

From:   
Larry D. Millar, Executive Director

Subject: **REGULAR MEETING OF THE  
LASSEN TRANSIT SERVICE AGENCY**

The regular meeting of the **LASSEN TRANSIT SERVICE AGENCY** has been scheduled for **Monday, September 13<sup>th</sup>, 2010, at 1:00 P. M.** at the **Lassen County Board of Supervisors Chambers**, 707 Nevada Street, Susanville, CA. The agenda is as follows:

Page

- | <u>No.</u> |   |                               |
|------------|---|-------------------------------|
| (1)        | <b>CONVENE</b>  |                               |
| 1.1        | <u>Agenda Approval:</u> Additions and deletions.  | <b><u>Motion Required</u></b> |
| 1.2        | <u>Election of Officers:</u> Elect Vice Chairman to fill vacancy  | <b><u>Motion Required</u></b> |
| 1-2        | 1.3 <u>Minutes Approval:</u> March 8, 2010 meeting ( <i>In attendance: Chapman, Hanson, Franco, Sayers, Bonham, and Pyle (alternate), Absent: Dahle</i> )                         | <b><u>Motion Required</u></b> |
| 3-5        | 1.4 <u>Minutes Approval:</u> May 10, 2010 meeting ( <i>In attendance: Hanson, Franco, Dahle, Keefer (alternate), Callegari (alternate), Absent: Chapman, Sayers, and Bonham</i> ) | <b><u>Motion Required</u></b> |
|            |   | <b><u>Motion Required</u></b> |
| 6-7        | 1.5 <u>Minutes Approval:</u> July 12, 2010 meeting ( <i>In attendance: Hanson, Chapman, Keefer (alternate), McDonald, Absent: Sayers, and DeBoer</i> )                            | <b><u>Motion Required</u></b> |
| (2)        | <b>CORRESPONDENCE / PUBLIC COMMENT</b>  |                               |
| 2.1        | <u>Correspondence:</u> None.  |                               |
| 2.2        | <u>Public Comment:</u> Matters brought forth by the Public  |                               |
| (3)        | <b>NEW BUSINESS</b>   |                               |
| 8-40       | 3.1 <b><u>2007-2009 Triennial Audit Report:</u></b> 1) Receive Triennial Performance Report for the three year period 2007 through 2009   | <b><u>Motion Required</u></b> |

41-45 3.2 **LTSA Amended Annual Operating Budget for FY 2010/11:** Adopt amended Fiscal Year 2010/11 Estimated Operating Budget **Motion Required**

**(4) OTHER BUSINESS**

**4.1 Reports by Executive Director and Staff:**

- Report on progress to date regarding the Walmart Bus Stop.
- Report on the establishment of the LRB service expansion to Chester

**4.2 Report by Lassen Rural Bus Manager/Staff:**

- Report on LRB activity.
- Report on maintenance activity of the LRB transit fleet
- Report on condition of fleet vehicle air conditioning systems

**4.3 Matters brought forth by the Agency:**

**4.4 Set date for the next Regular Commission meeting for November 8<sup>th</sup>, 2010**

**4.5 Adjourn.**

cc: Board of Supervisors (Lloyd Keefer, Bob Pyle); City Council members (Joe Franco, Lino Callegari); Caltrans District 2 (John Bulinski, Tim Huckabay, Michelle Millette, Marcelino Gonzalez, David Luscher, Eric Orr); Caltrans Susanville Office (Terry Chandler); CHP (Clancy Mitchell); Lassen County (John Ketelsen, Larry D. Millar, Cynthia Raschein, Dan Douglas, Karen Del Carlo, Nancy Summers, Melody Brawley, Karen Fouch, Julie Bustamante, Susan Osgood, Traci Witry, Maurice Anderson); City of Susanville (Peter Taglia, Debra Magginetti, Jeff Atkinson, Craig Platt, Dan Newton); Lassen Rural Bus (Dell Donoho, Denis Jackson); Susanville Indian Rancheria (Doyle Lowry); Lassen Land and Trails Trust; BLM (Stan Bales); Lassen County Times; KSUE/JDX; Lassen Senior Services (Arlene Friend); Susanville Express Taxi (Jeff Montgomery).