

## REGULAR MEETING OF THE LASSEN COUNTY TRANSPORTATION COMMISSION

November 14, 2011

### (1) CONVENE:

LCTC's Regular Meeting convened at 2:24 PM by Chair, Commissioner McDonald in the Lassen County Board of Supervisors Chambers at 707 Nevada Street, Susanville, CA.

Directors Present: McDonald, Wosick, Hanson, DeBoer, Sayers and Chapman (alternate)

Directors Absent: Dahle

Others Present: Ruth Ellis, Lassen County Times; Dan Newton, City of Susanville; Marcelino Gonzales, Laura Rose, Scott White, Caltrans District 2; Larry Millar, Cynthia Raschein, Dan Douglas and Nancy Eachus, LTSA Staff; and Stan Bales, BLM.

- 1.1 Agenda Approval: Additions and deletions. On a first by Hanson, second by DeBoer, it was unanimously passed to approve the Agenda.
- 1.2 Minutes Approval: On a first by Sayers, second by DeBoer, it was passed to approve the September 12, 2011 LCTC Minutes.

### (2) CORRESPONDENCE / PUBLIC COMMENT

- 2.1 Correspondence: None.
- 2.2 Public Comment: None.

### (3) NEW BUSINESS

- 3.1 State Route 36 Transportation Concept Report (TCR): Laura Rose reviewed the final version of the TCR. She discussed changes made and added as per remarks and comments received.

Laura stated the report elaborates on the town hill discussion, and that a stop at Coppervale is desired. Jim pointed out the area that is short in the report is the barrier wall at the top of Main Street; adding the reinstallation of the wall since the accident cannot take a similar hit.

Jim stated he would like to see a letter drafted to Caltrans to get the grade separation project moved up. He requested modified language to the TCR to reflect the grade separation project.

On a first by Chapman, second by Hanson, it was unanimously passed to adopt Resolution of Concurrence 11-10 for the completed TCR.

- 3.2 Claims for Public Transit Service from the Lassen Transit Service Agency:

On a first by DeBoer, second by Wosick, it was unanimously passed to adopt Resolution 11-11 approving the claim for the Local Transportation Funds (LTF); and adopt Resolution 11-12 approving the claim for State Transit Assistance (STA) Funds.

- 3.3 Bicycle Master Plan Update: Cynthia pointed out the main change is Goal #7, which addresses maintenance.

On a first by Chapman, second by DeBoer, it was unanimously passed to adopt the 2011 Bicycle Master Plan update.

- 3.4 Local Streets and Roads Report, CSAC: On a first by Wosick, second by Hanson, it was unanimously passed to recommend to the Lassen County Board of Supervisors the adoption of a resolution committing \$250 in RSTP Exchange funds to assist in the completion of a local streets and roads study.
- 3.5 2011 PTMISEA Certifications and Authorized Agent Form: On a first by Wosick, second by DeBoer, it was unanimously passed to adopt Resolution 11-06 Authorizing the Certifications and Assurances of the Prop 1B PTMISEA funds for FY 2010/11 and authorizing the executive secretary to sign all documents in support of project.

**(4) OTHER BUSINESS**

4.1 **Reports by Caltrans, CHP, City of Susanville, Executive Secretary, and LCTC staff:**

- Caltrans report (Marcelino Gonzalez): Gave an update of repairs on town hill, adding that repairs to the barrier should be completed this week. He stated that he checked out the speed concerns by the high school. There are signs, but flashers could be added, at the City's expense, to those signs. It was suggested to install speed radar signs; staff to report on costs to place radar signs on both ends of school zone.
- Report on lighted cross walk installation and testing (City): No report. It was requested that this item be put on the January agenda as an action item. It was suggested that something be put in the newspaper regarding the recently painted "sharks teeth" on Main Street.
- Report on Skyline (Executive Secretary): No report
- Report on rail corridor acquisition (Executive Secretary): No report
- Report on Super Region Activities (Executive Secretary): No report
- Transit Development Plan Study Update (Executive Secretary): Will be on the January agenda.
- LCTC TAC Minutes (Executive Secretary): Attached
- Summary of Commission Financial Activities. (Executive Secretary): Attached

4.2 **Matters brought forth by the Commission**

- Put on January agenda with action:
  - o Letter to request grade separation
  - o Advertising space on the rural busses

4.3 **Date set for next Commission meeting: December 12, 2011**

4.4 **Adjournment at 3:25 pm**