

REGULAR MEETING OF THE LASSEN COUNTY TRANSPORTATION COMMISSION

July 11, 2011

(1) CONVENE:

LCTC's Regular Meeting convened at 2:00 PM by Chair, Director McDonald in the Lassen County Board of Supervisors Chambers at 707 Nevada Street, Susanville, CA.

Directors Present: McDonald, Wosick, Hanson, DeBoer and Sayers

Others Present: Ruth Ellis, Lassen County Times; Jared Hancock, Craig Platt, City of Susanville; Marcelino Gonzales, Eric Orr, Lisa Little, Derek Willis, Caltrans District 2; Denis Jackson, Del Donohue, MV Transportation; Jim Moore, Amber Colsen, Moore and Associates; Jack Kessler, Lassen Senior Services; Larry Millar, Cynthia Raschein, Dan Douglas and Nancy Eachus, LCTC Staff

- 1.1 Agenda Approval: Additions and deletions. On a first by Hanson, second by DeBoer, it was unanimously passed to approve the Amended Agenda.
- 1.2 Minutes Approval: On a first by Wosick, second by Hanson, it was unanimously passed to approve the May 9, 2011 Minutes.

(2) CORRESPONDENCE/PUBLIC COMMENT

- 2.1 Correspondence: None
- 2.2 Public Comment: None

(3) NEW BUSINESS:

- 3.1 Fiscal Year 2009/10 Final Audit Report: Cynthia stated the requirements of the audit have been met. Jack questioned whether the prior year observations have been implemented. Cynthia responded that we can adopt the fraud and abuse policy the county has in place.

On a first by Wosick, second by Hanson, it was unanimously passed to approve the annual Audit Report for 2009/2010.

- 3.2 Adopt Budget for Fiscal Year 2011/2012: On a first by Hanson, second by DeBoer, it was unanimously passed to adopt 571-5711 Local Transportation Fund budget and 572-5721 State Transit Assistance budget.
- 3.3 2011-2012 Unmet Transit Needs/Reasonable to Meet Findings: On a first by DeBoer, second by Hanson, it was unanimously passed to adopt Resolution 11-08, adopting the 2011/12 "Unmet Transit Need/Reasonable to Meet" findings.

- 3.4 **2011/2012 Overall Work Program:** On a first by DeBoer, second by Hanson, it was unanimously passed to adopt Resolution 11-09, adopting the 2011/2012 Overall Work Program.
- 3.5 **Planning, Programming & Monitoring Agreement:** On a first by Wosick, second by DeBoer, it was unanimously passed to adopt Resolution 11-07, executing the State Transportation Improvement Program (STIP) Planning, Programming and Monitoring (PPM) Agreement, and 2) Authorize Executive Secretary to sign agreements and submit all documentation necessary to receive PPM funding per the agreement.
- 3.6 **Regional Surface Transportation Program (RSTP) Exchange Funds:** On a first by Wosick, second by DeBoer, it was unanimously passed to 1) Approve the exchange of \$73,216.00 in RSTP funds for Fiscal Year 2010/11 and authorize the Executive Secretary to submit necessary documentation and to sign Exchange Agreement No. X11-6137(025).

(4) OTHER BUSINESS

4.1 **Reports by Caltrans, CHP, City of Susanville, Executive Secretary and LCTC Staff:**

- Cal Trans (Marcelino Gonzalez): No report.
- CHP (Clancy Mitchell): No report
- Report on lighted cross walk installation and testing (City) – Dan Newton stated he will provide a written report for the September meeting.
- Report on Skyline (Executive Secretary): Larry Millar reported escrow is being finalized for the 4th out of the 5 properties required. He added that in the next few months (during the 2012 STIP) we will be looking at trying to program additional monies to finish the design and construction dollars.
- Report on rail corridor acquisition. (Executive Secretary): No report
- Report on Super Region Activities (Executive Secretary): No report

4.2 **Matters brought forth by the Commission:** None.

4.3 **Next Regular Commission meeting set for September 12, 2011**

4.5 **Adjournment:** 2:22 PM