

REGULAR MEETING OF THE LASSEN COUNTY
TRANSPORTATION COMMISSION

January 10, 2011

(1) CONVENE:

LCTC Regular Meeting convened at 1:09 P.M. by Chairman Hanson in the Board of Supervisors Room at 707 Nevada Street, Susanville, CA 96130.

Commissioners Present: Hanson, McDonald, Chapman and Sayers

Commissioners Absent: Dahle and DeBoer

Others Present: Larry Millar, Cynthia Raschein, (Lassen County) Dell Donoho, & Jim Uruburu (MV Transportation), Jared Hancock (City of Susanville), Marcelino Gonzalez, and Michelle Millette (Caltrans), and Clancy Mitchell (CHP)

- 1.1 Agenda Approval: Additions and deletions. Agenda is unanimously approved by a first by Sayers, second by Chapman.
- 1.2 Election of Officers: Jim Chapman nominated Cheryl McDonald as Chairman and Brian Dahle as Vice Chairman. Motion seconded by Sayers and passed with McDonald abstaining.
- 1.3 Minutes Approval: On a first by Chapman, second by McDonald, minutes from the July 12, 2010 and November 8, 2010 meeting was unanimously approved.
- 1.4 Minutes Approval: On a first by Chapman, second by McDonald, minutes from the November 8, 2010 meeting was unanimously approved.

(2) CORRESPONDENCE/PUBLIC COMMENT

2.1 Correspondence: None

2.2 Public Comment: None

(3) NEW BUSINESS

- 3.1 Federal Transit Administration 5311 Annual Certifications and Assurances: Cynthia distributed a proposed resolution to authorize the Executive Secretary to sign all documents necessary to execute projects scheduled under Federal Transit Administration

(FTA) 5311 for Federal Fiscal Year 2011, including Annual List of Certifications and Assurances and all other certifications and assurances required to receive Federal Transit Assistance.

On a first by Sayers, second by Chapman, Resolution No. 11-01 was unanimously adopted.

- 3.2. Regional Transportation Plan (RTP) Amendment: Adopting Resolution 11-02, amending the RTP to include Park and Ride facilities, thereby making said facilities eligible for the inclusion in the Regional transportation Improvement Program (RTIP). Cynthia explained that by amending the RTP to include Park and Ride facilities, it will allow us to apply for funding.

On a first by Chapman, second by Sayers, Resolution No. 11-01 was unanimously adopted.

- 3.3. North State Super Region Collaborative Platform: On a first by Chapman, second by Sayers, it was moved to adopt the recommended collaborative platform for the North State Super Region (Super Region); and to authorize the Executive Secretary to sign letters of support consistent with this platform.

- 3.4. Definitions of Unmet Transit Needs and Reasonable to Meet: On a first by Sayers, second by McDonald, it was moved and passed to adopt Resolution No. 11-03 and set the date of March 14, 2011 to conduct public hearings as required by Article 8, Section 99401.5 of the Transportation Development Act.

- 3.5. Planning, Programming & Monitoring Agreement: Discussion held regarding the adoption of Resolution 11-04, executing the State Transportation Improvement Program (STIP) Planning Programming and Monitoring (PPM) Agreement, and authoring Executive Secretary to sign agreements, and submit all documentation necessary to receive PPM funding per the agreement.

Motion made by McDonald to continue the item until further review and discussion.

- 3.6. Transit Development Plan Proposals: On a first by Chapman, seconded by Sayers, and passed unanimously to select Moore & Associates to prepare the 2010 Transit Development Plan, based on the recommendation of the LCTC-TAC, and to authorize the Executive Secretary to sign any agreements, upon approval of County Counsel, submit any and all necessary documentation for the agreement, and implement the activities upon execution of a contract with the selected consultant to prepare the Plan.

(4) OTHER BUSINESS

4.1 Reports by Caltrans, CHP, City of Susanville, Executive Secretary and LCTC Staff:

- Cal Trans (Marcelino Gonzalez): It was questioned whether the stop bar at Johnsonville Road was too far out in the intersection, and after review by Caltrans, it was agreed the bar should be moved. It was stated that if it is a priority for the county, Caltrans will do a lighting study re the illumination of the Janesville Grade.
- CHP (Clancy Mitchell) speed study was discussed.
- Report on Skyline: Larry stated that 2 out of the 5 acquisitions have been made for the right of way, 2 others are in the works (letters back in negotiations) and one we have not received any formal letter. He added the time frame for getting all the right of ways completed is the end of June.
- Controlled Access – need to go through the CTC for the encroachment – one of the priorities we are working on now.
- Wednesday VESTRA Resources will be doing a presentation at 1:30pm. We contracted with them to do our blue print planning grant. We applied for some funding to do some GIS work for the planning general plan. They will be creating a land use layer and zoning layer.
- LCTC –TAC December 9, 2010 minutes are attached.

4.2 Matters brought forth by the commission: Doug Sayers mentioned that there are holes on the south side of Riverside Drive, by the old Mill Pond, on the shoulder on the south side is getting those holed developed there again. Jared stated he would take a look.

4.3 Set the date for the next Regular Commission meeting for March 14, 2011

4.4 Adjourn: 3:53 p.m.