

## SPECIAL MEETING OF THE LASSEN COUNTY TRANSPORTATION COMMISSION

December 12, 2011

### (1) CONVENE:

LCTC's Special Meeting convened at 1:26 PM by Chair, Commissioner McDonald in the Lassen County Board of Supervisors Chambers at 707 Nevada Street, Susanville, CA.

Directors Present: McDonald, Wosick, Hanson, Sayers and Dahle

Directors Absent: DeBoer

Others Present: Ruth Ellis, Lassen County Times; Dan Newton, Craig Platt, Jared Hancock, City of Susanville; Michelle Millette, Caltrans District 2; Gary Felt, , Paratransit Services; Clancy Mitchell, CHP; Larry Millar, Cynthia Raschein, Dan Douglas and Nancy Eachus, LTSA Staff; Stan Bales, BLM and Jim Chapman.

1.1 Agenda Approval: Additions and deletions. Millar stated that revised resolutions have been distributed for Items 3.2 and 3.3. On a first by Hanson, second by Dahle, it was unanimously passed to approve the Agenda, with the mentioned corrections.

1.2 Minutes Approval: On a first by Hanson, second by Sayers, it was passed to approve the November 14, 2011 LCTC Minutes. Dahle abstained.

### (2) CORRESPONDENCE / PUBLIC COMMENT

2.1 Correspondence: None.

2.2 Public Comment: None.

### (3) NEW BUSINESS

3.1 Regional Transportation Plan (RTP) Proposal Recommendation: Discussion held on the two proposals received to update the RTP. Cynthia stated the LCTC TAC has recommended an agreement be made with LSC to perform the update.

On a first by Wosick, second by Dahle, it was passed to authorize the Executive Secretary to sign an agreement and all documentation related to the proposal and Agreement with LSC.

3.2 2012 Regional Transportation Improvement Program (RTIP) Project Programming Requests: Chapman stated he would like to see improvements made to Riverside Drive as a priority. Millar responded that the county has plans to repave Riverside and widen shoulders; slated to begin Spring 2012. This project will be funded with county dollars.

Michelle stated that Caltrans will be in touch with Larry next month to talk about the project reports that need to be done in order to program Caltrans projects that the County wants. In particular is the park and rides; need to start planning now.

On a first by Dahle, second by Hanson, it was passed to adopt Resolution 11-13, programming local projects to be funded by the 2012 State Transportation Improvement Program (STIP).

### 3.3 Budget Amendment for Bus Purchase:

On a first by Dahle, second by Hanson, it was passed to 1) Approve an amendment to the 2011/2012 budget, transferring funds from the vehicle replacement reserve in the Local Transportation Fund (LTF) to the Lassen Transit Service Agency fund for the purchase of a new bus, 2) approve an amendment to Resolution 11-11, amending the claim amount, and 3) adopt Resolution 11-14, authorizing the use of Public Transportation Modernization, Improvement, and Service Enhancement Account (PTMISEA) funds toward the purchase.

### (4) OTHER BUSINESS

#### 4.1 Reports by Caltrans, CHP, City of Susanville, Executive Secretary, and LCTC staff:

- Caltrans report (Michelle Millette): Explained the “shark’s teeth” on Main Street were painted as a stopping guide for cars so pedestrians have a comfort level. She added they are preparing an informational bulletin to distribute. Michelle stated she would get back to group regarding painting “piano keys” on crosswalks where there is high pedestrian use.
- LCTC TAC Minutes (Executive Secretary): Attached.

#### 4.2 Matters brought forth by the Commission

- Doug commended the city for refinishing S. Roop Street and putting up new signs.
- Wosick asked the agencies present how to go about getting up signs to direct people to the Susanville Ranch Park along Roop Street. It was suggested that signs be added to existing signs. Michelle to talk to the sign shop at Caltrans.
- Doug asked about the status of the barrier wall repair on Main Street. Michelle responded that Caltrans had to order parts and the repair should be completed soon.
- Cheryl requested that a radar sign be installed by the high school. Existing signs are confusing.

#### 4.3 Date set for next Commission meeting: January 9, 2012

#### 4.4 Adjournment at 2:04pm.