



Lassen Transit Service Agency

LARRY MILLAR, *Executive Director*
CYNTHIA RASCHEIN, *Transportation Project Manager*
DAN DOUGLAS, *Transportation Planner*
J-2 2011/9

Administration Building
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Susanville, CA 96130

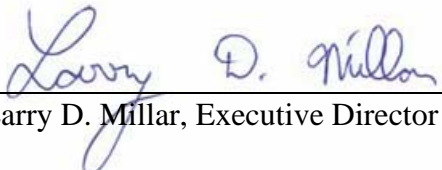
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Distribution Date: January 5, 2011

To: **THE LASSEN TRANSIT SERVICE AGENCY**

Jack Hanson, Chairman (Co. Supervisor)
Brian Dahle, (Co. Supervisor)
Jim Chapman (Co. Supervisor)

Vice Chair, Cheryl McDonald, (City Council)
Rod DeBoer, (City Council)
Doug Sayers, (City Council)

From: 
Larry D. Millar, Executive Director

Subject: **REGULAR MEETING OF THE
LASSEN TRANSIT SERVICE AGENCY**

The regular meeting of the **LASSEN TRANSIT SERVICE AGENCY** has been scheduled for **Monday, January 10th, 2011, at 1:00 P. M.** at the **Lassen County Board of Supervisors Chambers**, 707 Nevada Street, Susanville, CA. The agenda is as follows:

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No.

(1) CONVENE

1.1 Pledge of Allegiance

1.2 Agenda Approval: Additions and deletions. **Motion Required**

1 1.3 Election of Officers: Elect Chairman and Vice Chairman.
(*History of LTSA appointments attached*) **Motion Required**

2-3 1.4 Minutes Approval: July 12, 2010 meeting (*In attendance: Hanson, Chapman, Keefer (alternate), McDonald, Absent: Sayers, and DeBoer*)(*Not approved at November meeting due to lack of quorum*) **Motion Required**

4-5 1.5 Minutes Approval: November 8, 2010 meeting (*In attendance: Hanson, Dahle, McDonald, DeBoer, Sayers, Keefer (alternate) Absent: Chapman*) **Motion Required**

(2) CORRESPONDENCE / PUBLIC COMMENT

2.1 Correspondence: None.

2.2 Public Comment: Matters brought forth by the Public

(3) NEW BUSINESS

6-8 3.1 **Federal Transit Assistance 5311 Grant for Federal Fiscal year 2011:** Approve Resolution 11-001 authorizing the Executive Director to sign all documents

necessary to execute projects scheduled under Federal Transit Administration (FTA) 5311 for Federal Fiscal Year 2011, including Annual List of Certifications and Assurances and all other certifications and assurances required to receive Federal Transit Assistance.

Motion Required

- 9 3.2 **Surplus Lassen Senior Service Vehicle:** 1) Authorize the acceptance of 1 surplus Lassen Senior Service fleet vehicle into the Lassen Rural Bus fleet and authorize Executive Director to sign all documents necessary for the transfer of ownership to the Agency.

Motion Required

- 10-11 3.3 **South County Commuter Route Junction Park-N-Ride:** 1) Receive report from Caltrans on the redesign of the South County Commuter Park-N-Ride location situated at the Junction of SR 36 / US 395 and Richmond Road.

Informational/Possible Action

(4) OTHER BUSINESS

4.1 Reports by Executive Director and Staff:

- Report on progress to date regarding the Walmart Bus Stop.
- Report on installation of "Touch-Free" hand sanitizers on LRB bus fleet.

4.2 Report by Lassen Rural Bus Manager/Staff:

- Report on LRB activity.
- Report on maintenance activity of the LRB transit fleet.
- Report on condition of fleet vehicle heating systems.

4.3 Matters brought forth by the Agency:

4.4 Set date for the next Regular Commission meeting for March 14th, 2011

4.5 Adjourn.

cc: Board of Supervisors (Alternates, Bob Pyle, Larry Wosick); City Council members (Alternates, Joe Franco, Lino Callegari); Caltrans District 2 (John Bulinski, Tim Huckabay, Michelle Millette, Marcelino Gonzalez, David Luscher, Eric Orr); Caltrans Susanville Office (Terry Chandler); CHP (Clancy Mitchell); Lassen County (Tom Stone, Larry D. Millar, Cynthia Raschein, Dan Douglas, Nancy Summers, Melody Brawley, Karen Fouch, Julie Bustamante, Susan Osgood, Richard Crabtree, Maurice Anderson); City of Susanville (Peter Taglia, Debra Maggini, Jeff Atkinson, Craig Platt, Dan Newton); Lassen Rural Bus (Dell Donoho, Denis Jackson); Susanville Indian Rancheria (Jim Mackay); Lassen Land and Trails Trust; BLM (Stan Bales); Lassen County Times; KSUE/JDX; Lassen Senior Services (Arlene Friend); Susanville Express Taxi (Jeff Montgomery).