

Summary of Minutes of the
Lassen County Transportation Commission – Technical Advisory Committee (LCTC-TAC)
August 25, 2011

Committee Members in Attendance:

Jim Mackay [Susanville Indian Rancheria (SIR)]; Jared Hancock and Craig Platt (City of Susanville); Larry Millar (County of Lassen); Marcelino Gonzalez (Caltrans, D2)

Others in attendance: Dan Newton (City of Susanville); Laura Rose and Scott White (Caltrans, D2); Cynthia Raschein, Dan Douglas and Nancy Eachus, LCTC

(1) CONVENE – Meeting convened at 10:03 am.

Introductions were made.

- 1.1 Agenda Approval Additions/Deletions
There were no changes to the agenda.

(2) PUBLIC COMMENT

- 2.1 Public Comment – None

(3) NEW BUSINESS

- 3.1 STIP Project discussion and selection and recommendation/RTP Request for Proposals

Cynthia informed the group that we were not selected to receive Caltrans Planning grants to complete the update of the Regional Transportation Plan (RTP). A request for proposals will be developed and mailed to prospective consultants and we will need to use Planning, Programming and Monitoring (PPM) funds to complete the RTP update.

2011 Summary of STIP County Shares was discussed. Dan Newton gave an update of his project list. He stated he has concerns and questions regarding federalizing his current STIP projects. Marci responded he would take Dan's concerns back to his department and try to resolve his questions. Cynthia stated that we will try to federalize all new projects.

Larry reviewed upcoming new projects. Dan Newton mentioned Richmond Road and Johnstonville Road are two roads that are not programmed in, but need to be looked at in the future.

Dan Newton stated when we do the RTP, he would like to consider a discussion of a class one trail along the Paul Bunyan Road, from Grand to Skyline; he added there are a lot of people walking along there with wheelchairs, etc.

3.2 Draft Highway 36 Transportation Concept Report Review

Laura Rose stated she is working on a long range plan for State Route 36, adding that it is currently in draft form. She distributed the draft report giving an overview of how the route is addressed in Lassen County. She pointed out the concepts that she has brought forward in the document. She asked the committee for input, and to submit those comments by September 30th so that those comments may be incorporated into the report. She stated she is hoping to have a completed document for the concept report by the end of the year. A draft of this report will be presented to the LCTC meeting in September, for their comments.

There was a discussion held on the status of lighted crosswalks.

3.3 Park and Ride Facilities

Marci stated that the deputy for maintenance came up and toured where the existing Park and Rides are now. He noticed there are a lot of folks now parking at Hicks Road and it is preferred they would go to one of the existing park & rides facilities. Cynthia responded that those are people that ride the commuter vans, and we have no control on those. Marci questioned if LCTC is considering the Environmental Enhancement Mitigation Grant which assists park & rides facilities. Deadline to submit is September 12th. Cynthia will look into the viability of applying for this grant.

Dan suggested speaking to the depot since these facilities were generated by these folks.

Dan updated the group on the Riverside Drive Bus Stop. A letter is being drafted to Wal-Mart with the suggested design and the 50/50 split for costs.

3.4 Proposed Fraud Policy review and recommendation

Cynthia stated previous audits have recommended that we have a fraud policy in place and the Commissioners have requested that a policy be brought to them for review. A draft policy was forwarded to us from the previous auditors and was adapted to apply to the LCTC. Dan N. questioned if this policy is relevant as there had been previous discussion by the Commission which clearly identified staff to the LCTC as employees of Lassen County, not the LCTC. Cynthia will review the audit recommendations and determine how best to present this information to the Commission.

(4) OTHER BUSINESS

4.1 Matters Brought forth by LCTC-TAC

Jim McKay – Still waiting for the BIA to give us our road construction funds for Indian Reservation roads. He also gave an update of the sidewalk project by the casino. Also waiting for the BIA for project funds. Still has grant funds for the bus stops by Glen and Joaquin, and the bus stop by the casino mini mart still needs to be worked out. Cynthia confirmed he is using the guidelines adopted by the commission for bus shelters.

4.2 The meeting adjourned at 11:10 a.m.