

Summary Minutes of the
Lassen County Transportation Commission- Technical Advisory Committee (LCTC-TAC)
December 9, 2010

In Attendance:

Jim Mackay (Susanville Indian Rancheria); Dan Newton (City of Susanville); Larry Millar, Cynthia Raschein, Dan Douglas & Maurice Anderson (County of Lassen); Marcelino Gonzalez & Michelle Millette (Caltrans).

(1) CONVENE – Meeting convened at 10:05 a.m.

1.1 Agenda Approval Addition/Deletions
There were no changes to the agenda.

(2) PUBLIC COMMENT

2.1 Public Comment – None

(3) NEW BUSINESS

3.1 Transit Development Plan Proposal Evaluation

The committee reviewed two proposals submitted by Moore and Associates and LSC Transportation Consultants. The overall comments were that Moore & Associates provided a more thorough proposal and offered additional services at no additional cost to the Commission. The committee also felt that a fresh approach might result in a better product. The TAC recommends that the LCTC enter into an agreement with Moore and Associates to update the Transit Development Plan.

3.2 Park and Ride Facilities

Caltrans maintenance crews have expressed concern that the parking area at US 395 and SR36/Richmond Road is a safety hazard and that cars entering and leaving this lot are tracking mud onto the highway. Michelle Millette explained that US 395 is access controlled and any access directly onto the highway would require a report and CTC approval. She stated that this area is not an official Park and Ride facility recognized by Caltrans. Caltrans intends to put up a barricade that would prevent traffic from accessing US 395 directly and would route traffic to a Richmond Road access point. Caltrans will also provide grindings on Richmond Road at the access point to help widen the area for buses to pull in and turn around. There was no specific timeline for the placement of the barricades but this is a top priority for the Maintenance crews. She provided a notice that Caltrans would like us to put on the buses that use this stop informing riders of the upcoming changes to the lot.

Larry expressed concern about needing an encroachment permit and about the length of the approach to the entrance. He is also concerned about any right of way that would need to be purchased. Michelle stated that an encroachment permit would not be required.

3.3 Transit Design Manual

Cynthia presented a Bus Stop Standards, Policies and Procedures document that has been adopted by Tehama County Transit Agency. This document is helpful in determining when transit improvements would be required for new development. The TAC discussed the document and provided suggestions for modifying the document to fit the needs of the Lassen Rural Bus system. Also discussed were comments that Dan Newton had provided at the last TAC meeting. These

changes will be incorporated into the Transit Design Manual that has been previously presented to the group by Dan Douglas. The TAC will review the document at its next meeting and possibly have a draft document ready for the Agency to review and adopt.

(4) OTHER BUSINESS

4.1 Matters Brought forth by LCTC-TAC.

Cynthia stated that applications are now being accepted by Caltrans for Planning grants. She asked for suggestions for applications. Jim Mackay requested a partnership application with the LTSA to work with the Rancheria on their newly established transit system. Michelle Millette strongly urged the LTSA to apply for funding for a Park and Ride study.

4.2 Adjourn

The meeting adjourned at 12:00 p.m.