

Summary Minutes of the
Lassen County Transportation Commission- Technical Advisory Committee (LCTC-TAC)
August 26, 2010

In Attendance:

Craig Platt and Dan Newton (City of Susanville); Larry Millar, Cynthia Raschein, Dan Douglas, Gaylon Norwood, and Joel Rathje (County of Lassen); Marcelino Gonzalez (Caltrans).

(1) **CONVENE** – Meeting convened at 10:15 a.m.

1.1 Agenda Approval Addition/Deletions
There were not changes to the agenda.

(2) **PUBLIC COMMENT**

2.1 Public Comment – None

(3) **NEW BUSINESS**

3.1 **Bicycle Lane/Trail Maintenance**

Cynthia stated that the Commission has set aside funding for trail maintenance and there needs to be a plan in place to address when and how trails are maintained.

Craig stated that the city portion of Skyline path has moss building up on a section and accidents have occurred. He stated that there are crack seals on portions of the path. He also noted that Skyline East needs regular maintenance because the gravel between the road and the path constantly ends up on the path and is a safety hazard.

Joel stated that it makes sense to have an organized inventory of issues and plan for maintenance before any new trails are developed.

Craig stated that it makes sense for the city and county to combine maintenance plans to make the most of the funding we have set aside. It was noted that since there wasn't a substantial amount set aside that the funds would be best used for maintenance, and once the Bicycle Master Plan is adopted we could apply for other funds for equipment.

Craig will work with Joel to devise a city/county maintenance plan.

3.2 **Bicycle Master Plan (BMP)**

Cynthia stated that the BMP was presented to the LCTC at the last meeting and the Commission would like to see a maintenance plan in the document.

Dan N. went over his concerns with the plan, specifically related to the map of the city's planned routes. It was noted by Joel and Cynthia that the map that was included in the plan was based on the map that is adopted with the city's general plan. After some discussion it was decided that the map in the BMP should show the direction the city is heading, which would be different than what is currently adopted. Dan N. will work with Joel to update the map, and the city will plan to present this updated map to the City Council when the general plan is updated.

3.3 Transit Design Manual

Dan N. stated that the city's curb, gutter and sidewalk standards should be included in the manual. Dan Douglas presented some standards that had been developed previously.

Dan N. stated that the design issues were straightforward but we need to bridge the gap between the LTSA and the City and County. The Manual should be presented to the City Council and County Board of Supervisors once it is adopted by the LCTC.

Dan D. will make modifications to the Manual for review at the next LCTC TAC meeting.

3.4 Streets and Roads Funding

Craig inquired about using previous years' funding for streets and roads since the unmet needs process had been completed.

Larry stated that the budget has been revised because our revenues were declining. He stated that the decreased revenues, new routes being established and the possibility that a second bus is likely to be added to the City Route all are contributing factors to the unavailability of streets and roads funding. He stated that he wasn't comfortable requesting streets and roads funding from the LCTC, then possibly having to discontinue the new routes if we continue to see a decrease in revenues.

(4) OTHER BUSINESS

4.1 Matters Brought forth by LCTC-TAC.

Cynthia informed the group of an upcoming Making Connections meeting at Lassen Volcanic National Park.

4.2 Adjourn

The meeting adjourned at 1:00 p.m.